

A. All Program Directors will be informed of data privacy regulation changes on an on-going basis. Program Directors are expected to share this information with their subordinates.

B. In-house training sessions will be held as needed.

## ARTICLE X-STAFF AND SPECIAL MEETINGS

Regular and special staff meeting shall be held for general discussion of project activities, financial reporting, and directives of future activities. Attendance requirements shall be posted or delivered where applicable.

## ARTICLE XI - SALARIES AND PROMOTIONS

### Section 11.1

Federal and State minimum wage laws concerning salaries shall be adhered to.

### Section 11.2

The Board of Directors shall set the initial salary and increment of the Executive Director.

### Section 11.3

Initial salaries and increments of the Program Directors and administrative staff, other than the Executive Director, shall be determined by the appropriate Executive Board Committee, or the Executive Director, or when applicable the appropriate Program Advisory Committee, subject to approval of the Board of Directors.

### Section 11.4

Initial salaries and increments of all other program staff shall be determined by the Executive Director, appropriate Program Director, and when applicable, the appropriate Program Advisory Committee.

### Section 11.5 - Overtime

Nonexempt Employees