

Head Start Home Visit Make Up Policy

Notify the office of all cancellations and no shows as soon as possible.

HS staff/program cancellations: Home visits cancelled due to teacher or HS reasons, will be rescheduled within seven days by the home visitor or a home visitor substitute when possible. If the family is unable to reschedule the home visit during this time frame, document your attempts and the times you offered in Child Plus and on the weekly lesson plan.

Parent Cancellations: When a parent cancels a home visit, the home visitor will make attempts to reschedule the home visit within seven days. If a family is unable to reschedule the home visit during this time frame, document your attempts and the times you offered on Child Plus and on the weekly lesson plan.

No Show: If no one is home when you arrive for the home visit and you were not notified, leave a door hanger with a message to contact you.